**HO VINH PHU**

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**SUMMARY**

I am a clear-headed, creative, dynamic, hard-working and responsible person.

**EDUCATION**

**Carnegie Mellon University, Australia August 2015**

Master of Science in Public Policy and Management

**Hue College of Science, Vietnam October 2006**

Bachelor of Laws

**SKILLS**

Research, presentation, coordination, organization, program evaluation, public policy analysis, economic analysis, financial analysis and cost-benefit analysis.

**Computer skills:** MS Word, Excel, Access and Power-Point.

**Language:** English and Vietnamese

**ACADEMIC PROJECTS**

**Carnegie Mellon University Australia**

- Identify the potential for the South Australia Department of Corrections to use partnerships with corporations and nonprofits to reduce recidivism. August – December 2014

- Design database for the investment management company to manage their portfolio and understand their clients. August – December 2014

- Identified the current international trade situation of South Korea and the opportunities for South Korea arising from Japan - Australia Free Trade Agreements. May – August 2014

- Designed the cost-benefit analysis of the Adelaide’s Community Bus Services. May – August 2014

- Developed a sampling strategy to do a survey of US nursing students in the program evaluation. May – August 2014

- Wrote proposal for Bank of Queensland to define the roadmap for social media to improve customer engagement. May – August 2014

**The People's Court of Thua Thien Hue Province, Vietnam 2010-2012**

The People's Court of Thua Thien Hue Province is one of the three selected courts in Vietnam for administrative reform - judicial under funding by Judge Project from Canada. I was directly involved in a number of content reforms, such as supporting editorial handbook court clerk, implementing reforms litigation at the trial.

**EMPLOYMENT HISTORY**

**The People’s Court of Thua Thien Hue province, Vietnam**.

Court clerk January 01, 2007-current

* Researched case files to propose procedures before court convened
* Recorded events at the trial, completing the remaining procedures after the hearing,
* Provided the legal advice and explained to the applicant upon their request,
* Drafted reports and speeches.

**PRIZES/COMMENDATIONS**

1. Certificate of Merit by the Chief Judge of The people’s court of Thua Thien Hue province for excellently completing assigned tasks from 2008 to 2012.
2. Certificate of Merit by the Chief Justice Directive of the Supreme People's Court for excellently completing the assigned tasks in 2009, 2010 and 2012.
3. Certificate of Merit by The Executive Board of Thua Thien Hue Communist Youth Union on outstanding achievements in the Union’s activities and the youth movement in 2009 and 2010.