**NAME: SALAH ABDULAZIZ SAEED RADMAN**

**✆+60 1112133979**

**Address : Kajang , Selengor - Malaysia**

**🖂:salahindia2012@gmail.com**

OBJEVTIVE

**Objective:**

**Intend to build a career with a challenging and rewarding position in an esteemed organization to utilize my skills and abilities.**

**EDUCATIONAL CREDENTIALS:**

**Educational Credentials:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Examination** | **Discipline** | **Institution** | **University/**  **Board** | **Percentage** | **Year of passing** |
| **B.ES** | **Information Technology** | **s.n.r sons college** | **Bharathiar University-India** | **67.55%** | **2012** |
| **M.SC** | **Computer Science** | **SBBR Mahajana first grade college** | **Mysore**  **University\_India** | **70%** | **2014** |
| **P.U.C** | **PCMB** | **Siaf benthyezan -Sana'a-Yemen** | **PUC-Yemen** | **73.66%** | **2007** |
| **S.S.L.C** | **State Syllabus** | **Siaf benthyezan -Sana'a-Yemen** | **PUC\_Yemen** | **88.48%** | **2005** |
| **Advanced Diploma** | **Management And**  **Taxation** | **Mysore-Karnataka**  **India** | **Tally Education-**  **Mysore-India** | **80.12%** | **2015** |

SOFTWARE SKILLS

**Software Skills:**.

* **Operating Systems :** **Windows XP, Windows 8**
* **Photoshop :4 Years Experiences**
* **Excellent In MS Excel**

**SOFTWARE SKILLS 2**

* **Excellent In MS Access**
* **Excellent In PowerPoint**
* **Excellent In Microsoft Word**
* **Anti-Virus running and installation.**
* **LAN Troubleshooting.**
* **Help Disk Resolutions**
* **Fixing Problems Cause PC Such As Hanging And Virus Problems.**

**Responsibilities**

* **Manage Information Technology And Computer Systems.**
* **Develop And Implement IT Plans , Policies Procedures .**
* **Control IT Budget And Expenditures.**
* **Troubleshoot Hardware, Software And Networking Operating Systems.**
* **Produce Quality And Timely Troubleshooting Reports And Data Analysis Reports.**
* **Ensure Users Are Equipped With Hardware And Software.**
* **Manage IT Documents On IT Assists.**
* **Working Under Pressure.**
* **Working With A Project Manager Deceives.**
* **Coordinates Changes Amongst Designers And Checkers .**
* **Attend To Calls And Online Live Chat Support on Technical Related Issues.**
* **Working Cooperatively With Key Team Members And Clients .**

CERTIFICATIONS :

**CERTIFICATION :(Diploma) 2009-2014**

* **DIPLOMA IN COP (COMPUTER ORIENTD PROGRAMMING) -** **Bharathiar University-Coimbatore.**
* **DIPLOMA IN ENGLISH.-Bangalore.**
* **IELTS Academy (5) -British Council.**
* **Advance Diploma In Finance Management (TALLY ERP9.)**

**Professional Training:**

**2011-2012 (training in HCL institute in India)-Coimbatore**

**Software Testing** Training in **Qspiders** Bangalore.

**Experiences:**

* **6 Months as a manager in “ Tarbush” Restaurant Manager .**
* **6 Months as Sales Executive at Nawras Golden Company – Kajang- Malaysia**
* **4 Months Sales Executive and IT Supporter as Yoshetic Precision Engineering-Mantin-Malaysia.**

**Hobbies:**

HOBBIES:

**Badminton, Reading books.**

STRENGTHS:

**Strengths:**

* **Organizer:** Actively participated in organizing many events as student coordinator.
* **Good Leadership Qualities:** Played the role of a student coordinator and organized many hobby club events.
* **Good Team Player:** Actively participated in the college events and won many prizes.

Another Information:

* Expected Salary : 3000-4000 RM
* Availability : ASAP

**Personal Details:**

PERSONAL DETAILS :

**Name : SALAH ABDULAZIZ SAEED RADMAN**

**Date of Birth : 03/11/1988**

**Marital Status : SINGLE**

**Languages Known : English, ARABIC**

**Nationality : YEMEN**

**Religion : MUSLIM**

I hereby declare that the information furnished above is true to the best of my knowledge.

DECLARATION: