



Rika Rosewarne

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Date of birth : 10 December 1968

Key Skills

- Bilingual (Japanese/ English)
- Proficient Microsoft Office/ PC operation
- Drivers license
- Excellent people skill
- Travel consultant with 30 years experience
- Marketing (website/ flyer/ email/ trade show)
- Strong financial management skill (account reconciliation/ tax management)

Education

- **Tosashi Takaoka Daiichi Primary School, Japan**
From April 1975 —March 1981
- **Kochi Gakugei Junior and Senior High School, Japan**
From April 1981 —March 1987
- **Dokkyo University, Japan**
From April 1987 —March 1991
Bachelor of Arts : Foreign Language Course (German)
- **International Guide Academy Asagaya, Japan**
From April—September 1990

Professional Experience

- **Internship program—Engadine Public School NSW, Australia**
From April—December 1991
Introduced Japanese language and culture to primary school children from Kindy to Year 6
- **Retail and Corporate travel consultant—Japan Travel Centre, Sydney**
From February 1991— May 1992
- **Jalpak Travel International, Sydney**
From June 1992— September 2008
Corporate travel consultant - Corporate department manager -
Marketing department manager - Corporate planning department manager
I experienced various role in the one of the biggest travel firm in Japan.
Duties— Newspaper advertisement, radio campaign, trade show,
Sales analysis report, internal sales promotion, trade contract, supplier negotiation, annual budget analysis
- **TravelManagers Australia, Home office**
From October 2008—current
Sole trader operating travel business from home office.
Main business is Japan bound trip, especially school group tours.
- **Translation/ Interpretation Service, Home office**
From 2019—current

Personal Information

- I am Japanese / English bilingual. Japanese is my native language but I also have business level speaking, writing and reading ability from 30 years business experience in Sydney.
- I enjoy reading (Japanese and English), watching movies and DIY home renovation.
- I had a very successful travel business until January 2020. Due to COVID-19, all travel bookings are cancelled and the business temporary closed.
- I temporary moved the home office to Niigata, Japan now (1856 Ishiuchi, Minamiuonuma-shi). I am offering translating service to local foreign residents.
Duties includes visa support document, tax return, licensing and resident registration.
- My personality is very persistent, patient and careful.

Thank you very much for spending time reading my curriculum vitae. The current situation in the world is quite tough, but I am rather excited taking this new challenge in my life. Travel is my passion, but so is language. I would love to keep both business grow after Covid-19.