Freelance Writer

<https://aparajitasrm.blogspot.com>

e-book <https://amzn.to/2AGXhEk>

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Aparajita Sarma

# Objective

To work with efficiency and sincerity

# Educational details

 Masters of Arts English with norms 2003 Gauhati University, Guwahati

 ***Seminar Papers***

Attended National and International Seminars. Presented Research Papers in

1. The Millennium Indian Woman – Female and Feminine
2. Can We Darwinize Ethics
3. Aggressivity and Terrorism – Sources and Analysis
4. On Postmodernism
5. Hinglish – inglish and endi- A Language, building bridges in Postcolonial India

 6. IMDT – Law and So-called –cial Justice

 ***Others***

1. Computer Literate
2. Acquired voice accent training from Dss-e-contact, NEDFI, Guwahati

# Key skills

Technical Writing, Blogs, Case Studies, Essays, Book Reviews, Research Writing, etc.

# Work Experiences

* Working as a freelance content writer
* 2 years in GNDG Commerce College Nagaon
* Worked with Lion’s Club as a volunteer
* Worked 2 years in a Call Centre, Dss-e-contact, NEDFI, Guwahati
* Taught in Central School, Govt. of India, CBSE course
* Given tutorial classes for high school, higher secondary, graduation and masters level students in Guwahati
* Given Spoken English and Personality Development classes for students and working professionals in Guwahati

# Content and blog writing efficiencies

1. Good English writing dexterities in American, British and Indian English
2. Can type 2000 words per day
3. Able to write SEO-supported blog posts.
4. Keyword researcher.
5. Got a good internet connection
6. Proficiency in MLA, Harvard, APA, Chicago writing styles

## **Technical Writing**

Training manuals, Training manuals, Operations guides, Promotional brochures, Online articles, Press releases, memos, reports, business proposals, datasheets, product descriptions and specifications, white papers, résumés, and job applications

# Experiences as a Freelance Academic Research Paper Writer

**1] Designation:**  *Freelance Content Writer*

**Company Name:** *ISPG*

 **Duration/date of employment:** *15th of Dec. 2004 – 31st of August. 2006*

**Scope of duty:**

 *Working on SEO and Kerela Tourism including Pages for Ayurvedic Centres in Kerela*

**2] Designation:** *Freelance Content Writer*

 **Company Name:** *Catchword India*

**Duration/date of employment:** *5th of March 2006 –10 Feb. 2009*

 **Scope of duty:**

*Research Methodology, Writing Dissertations, Assignments, Blogs, Case Studies, Reports, Proposals, Essays, Book Reviews etc. Adoption and follow up of various citation styles like APA, MLA, Harvard, Chicago etc.*

**3] Designation:** *Freelance Content Writer*

 **Company Name:** *Prospectsolutuion.com*

 **Duration/date of employment:** *5th of Dec. 2008 – 30th of March. 2013*

 **Scope of duty:**

*Research Methodology, Writing Dissertations, Assignments, Blogs, Case Studies, Reports, Proposals, Essays, Book Reviews etc. Adoption and follow up of various citation styles like APA, MLA, Harvard, Chicago etc.*

# Subjects I can work on:

Healthcare and Nursing, Life Science, Management, Business and Marketing, Criminology, Law, Insurance, Finance Theory, Education, IT, Social Studies, Psychology, Media, History, Cultural Studies, Politics, Philosophy, Religion, Environmental Studies, English language and Literature.

# Personal Details

 ***Date of Birth*** 31st of Aug. 1977

 ***Place of Birth*** Nagaon

 ***Marital Status*** Married

 ***Husband’s Name*** Mr. Debajyoti Sarma

 ***Gender***  Female

 ***Nationality*** Indian

 ***Interests and Skills***

* Maintenance of timeline
* Participating and organizing in various seminars, meetings and co-curricular activities
* Maintaining Public Relations