

SHARIFFA AINE A. HASIM
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CAREER OBJECTIVE

Seeking a position of real estate or any business related activity at your reputed company for utilizing my qualifications and capabilities towards the achievement of the company to satisfy customer needs.

SKILLS

- Excellent communication skills
- Strong work ethic
- Time management
- Critical Thinking
- Good knowledge of computers

EDUCATION

Bachelor's degree in Accountancy from Universidad De Zamboanga, in the year 2013

CERTIFICATION

Certificate Review in Certified Public Accountants 2013 and Real Estate Brokerage 2016

PROFESSIONAL EXPERIENCE

Federal Land Inc.

Senior Property Specialist
May 2014 – March 2016

- Prepare documents such as representation contracts, purchase agreements, closing statements, leases, and deeds.
- Accompany buyers during visits to and inspections of property, advising them on the suitability and value of the homes they are visiting based on current market conditions.
- Evaluate mortgage options helping clients obtain financing at the best rates and terms.

Ayala Land Sales Inc.

Property Specialist

April 2016 – August 2016

- Compared properties with similar properties that had recently sold to determine competitive market prices.
- Promoted sales of properties through advertisements, open houses, multiple listing services and other online advertising platforms.
- Interviewed clients to determine what kinds of properties they were seeking and generated lists meeting those requirements from available properties.

51Talk-Online English School

Home-based Teacher

December 2018-Present

- Part-time teacher both Kids and Adults Chinese students.
- Communicate well verbally and written.
- Corrected pronunciation and grammar.
- Suggested English efficiency skill to develop language.