**JONA C. DOMINISAC**

PRK. KAPALARAN ,

BALANGASAN DISTRICT

PAGADIAN CITY

MOBILE NO. 09222476665

**OBJECTIVES:** TO OBTAIN A RESPONSIBLE POSITION THAT WILL CORRESPOND TO MY QUALIFICATION IN AND OFFICE WHERE I CAN MAKE CONTRBUTIONS TOWARDS THE ATTAINMENT OF THE OFFICES MISSION AND OBJECTIVES.

**PERSONAL INFORMATIONS:**

AGE : 35 YEARS OLD

CIVIL STATUS : MARRIED

DATE OF BIRTH : JULY 7, 1982

GENDER : FEMALE

HEIGHT : 5 FEET

RELIGION : BAPTIST

**SKILLS:**

 COMPUTER LITERATE N MICROSOFT WORD AND EXCEL

 GOOD IN INTERPERSNAL RELATIONSHIP

 GOOD IN COMMUNICATION SKILLS

**EDUCATIONAL BACKGROUND:**

 **BACHELOR OF SCIENCE IN ACCOUNTANCY**

 ZAMBOANGA DEL SUR AMRITIME INSTITUTE OF TECHNOLOGY

 PAGADIAN CITY

 MARCH 2009

**WORK EXPERIENCED:**

 **ACCOUNTING STAFF- ALVIN BAZAAR, INC.**

 **F.S. PAJARES AVENUE**

**PAGADIAN CITY**

**TEL # 2143-915/916**

**December 8, 2016 up to present**

**CENTER MANAGER- MILAMDEC MICROFIANCE FOUNDATION INC.**

 ROXAS SGUN ST. SAN FRANCISCO DIST. PAGADIAN ITY

 FEBRUARY 11,2013- JUNE 30,2014

 **CASHIER- SHILA’S GROCERY AND BOTIQUE**

 BRGY. STO. NIŇO , TUKURAN, ZAMBOANGA DEL SUR

 NOVEMBER 5, 2011- SEPTEMBER 30,2012

 **ACCOUNTING STAFF- JEANNIE’S TOUCHPRODUCTS AND SERVICES**

 FRANCISCO VILLAGE, PULONG STA. CRUZ STA. ROSA LAGUNA

 APRIL 27,2011-OCTOBER 30, 2011

 **CASHIER- ROBINSON’S SUPERMARKET**

 GROUND FLOOR C3 BLDG., PAGADIAN CITY

 NOVEMBER16, 2010- APRIL 14, 2011

 **CHARACTER REFERENCES:**

 **NANETTE M. ELMIDO- ACCOUNTING HEAD**

ALVIN BAZAR INC. PAGADIAN CITY

 CONTACT # 09438144164

 **PTR. RHODNEY RAY B. SACALA- CHURCH PASTOR**

 VICTORY MISSIONARY BAPTIST CHURCH

 PUROK DURANTA, TAWAGAN SUR, PAGADIAN CITY

 CONTACT # 09207358140

 **NOEMI C. TORRES- ADMIN PURCHASER**

 ALVIN BAZAAR INC. PAGADIAN CITY

 CONTACT # 2143-915/916

 **SEMINAR ATTENDED:**

 CENTER MANAGER TRAINING SEMINAR

 NAOMI’S BOTANICAL GARDEN, OZAMIS CITY