**JONA C. DOMINISAC**

PRK. KAPALARAN ,

BALANGASAN DISTRICT

PAGADIAN CITY

MOBILE NO. 09222476665

**OBJECTIVES:** TO OBTAIN A RESPONSIBLE POSITION THAT WILL CORRESPOND TO MY QUALIFICATION IN AND OFFICE WHERE I CAN MAKE CONTRBUTIONS TOWARDS THE ATTAINMENT OF THE OFFICES MISSION AND OBJECTIVES.

**PERSONAL INFORMATIONS:**

AGE : 35 YEARS OLD

CIVIL STATUS : MARRIED

DATE OF BIRTH : JULY 7, 1982

GENDER : FEMALE

HEIGHT : 5 FEET

RELIGION : BAPTIST

**SKILLS:**

COMPUTER LITERATE N MICROSOFT WORD AND EXCEL

GOOD IN INTERPERSNAL RELATIONSHIP

GOOD IN COMMUNICATION SKILLS

**EDUCATIONAL BACKGROUND:**

**BACHELOR OF SCIENCE IN ACCOUNTANCY**

ZAMBOANGA DEL SUR AMRITIME INSTITUTE OF TECHNOLOGY

PAGADIAN CITY

MARCH 2009

**WORK EXPERIENCED:**

**ACCOUNTING STAFF- ALVIN BAZAAR, INC.**

**F.S. PAJARES AVENUE**

**PAGADIAN CITY**

**TEL # 2143-915/916**

**December 8, 2016 up to present**

**CENTER MANAGER- MILAMDEC MICROFIANCE FOUNDATION INC.**

ROXAS SGUN ST. SAN FRANCISCO DIST. PAGADIAN ITY

FEBRUARY 11,2013- JUNE 30,2014

**CASHIER- SHILA’S GROCERY AND BOTIQUE**

BRGY. STO. NIŇO , TUKURAN, ZAMBOANGA DEL SUR

NOVEMBER 5, 2011- SEPTEMBER 30,2012

**ACCOUNTING STAFF- JEANNIE’S TOUCHPRODUCTS AND SERVICES**

FRANCISCO VILLAGE, PULONG STA. CRUZ STA. ROSA LAGUNA

APRIL 27,2011-OCTOBER 30, 2011

**CASHIER- ROBINSON’S SUPERMARKET**

GROUND FLOOR C3 BLDG., PAGADIAN CITY

NOVEMBER16, 2010- APRIL 14, 2011

**CHARACTER REFERENCES:**

**NANETTE M. ELMIDO- ACCOUNTING HEAD**

ALVIN BAZAR INC. PAGADIAN CITY

CONTACT # 09438144164

**PTR. RHODNEY RAY B. SACALA- CHURCH PASTOR**

VICTORY MISSIONARY BAPTIST CHURCH

PUROK DURANTA, TAWAGAN SUR, PAGADIAN CITY

CONTACT # 09207358140

**NOEMI C. TORRES- ADMIN PURCHASER**

ALVIN BAZAAR INC. PAGADIAN CITY

CONTACT # 2143-915/916

**SEMINAR ATTENDED:**

CENTER MANAGER TRAINING SEMINAR

NAOMI’S BOTANICAL GARDEN, OZAMIS CITY