**CURRICULUM VITAE**

**PERSONAL DETAILS**

Name : Chege John Muiruri

Date of Birth : 20th August, 1993

Marital Status : Married

Religion : Christian

National ID Number : 31430394

Mobile Number : 0711745157

Address : 1293, 00400 Nanyuki

Email Address : [johnmuirurich@gmail.com](mailto:johnmuirurich@gmail.com)

Language : English (U.S & U.K)

**CAREER OBJECTIVE**

To showcase professionalism and competence in all my duties to contribute positively toward organizational growth and sustainable success

**EDUCATIONAL BACKGROUND**

2011- 2013: Kenyatta University. Bachelor of Education (Arts); Second Class Honors (Upper Division)

2006- 2009: Garrison High School, Kenya Certificate of Secondary Education (KCSE Mean Grade B+)

**PROFESSIONAL EXPERIENCE**

January 2014 – March 2015: Kenya Commercial Bank, Nairobi.

Position: Customer Care Desk Manager

Role: Information handling

Responsibilities

* Monitoring daily tasks on the floor
* Overseeing the processing of banking services such as loans
* Helping customer
* Handling communication and information issues

**SEMINARS ATTENDED & AWARDS**

August 2013: Youth Entrepreneurship Program Powered by the Safaricom Foundation – Organizing committee member

August 2013: Nairobi Innovation Week at the JKUAT - Participant

**OTHER SKILLS & QUALIFICATIONS**

* Office Keeping
* Computing Skills
* Quantitative and Qualitative Research and Data Management
* Computer programming (AutoCAD, HTML, C++, E-VIEWS, MATLAB, STATA, SPSS, and JAVA).
* Proven writing skills
* Proficient creative writing skills
* Accounting
* Auditing
* Statistics
* Excellent communication skills

**HOBBIES & INTERESTS**

* Adventure
* Blogging
* Nature trail
* Watching birds
* Making new friends
* Feeding animals
* Surfing the Internet

**REFEREES**

Mrs. Anne Nzuki

Kenya Commercial Bank

General Manager

Email: [annemsk@kcb.go.ke](mailto:annemsk@kcb.go.ke)

Cell no. 0728 780 362

Dr. Ambrose Mutinda,

Faculty of Education (Arts),

Kenyatta University,

P.O Box 62000, 00200

Nairobi

Email: [drambrosem@jkuat.ac.ke](mailto:drambrosem@jkuat.ac.ke)

Phone: +254 (020) 7639 2842